

FAQ: Temporary Measures for Conduct of Meetings

Q: Considering that there are safe distancing measures in place, how will meetings which legally require personal, physical attendance change?

A: For meetings:

- a) where personal attendance at any meeting or class of meetings is provided for in any written law or legal instrument; and
- b) if the Minister considers that it would be inexpedient or impracticable for the meeting or class of meetings to be convened, held or conducted in the manner provided for in the written law or legal instrument in view of a control measure,

the Minister may by order prescribe alternative arrangements for the meeting or class of meetings.

Q: What are the alternative arrangements that may be prescribed?

A: The alternative arrangements that may be prescribed include:

- a) provision for a meeting to be convened, held or conducted, whether wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- b) provision of a period of notice for a meeting;
- c) provision for the quorum for a meeting to be reduced to a specified number;
- d) provision for voting by electronic means at a meeting;



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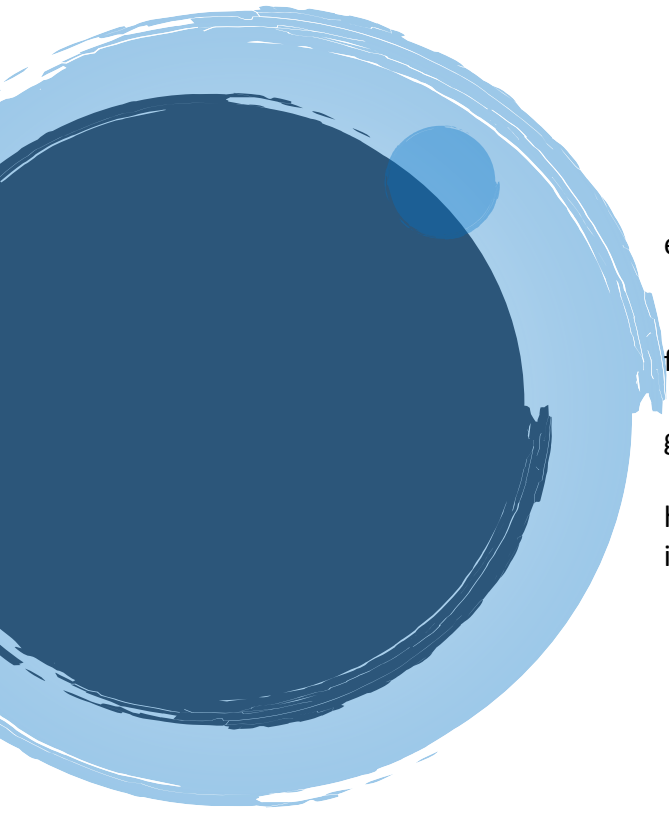
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- e) provision for voting at a meeting to be made by proxy and for the number of proxies to be limited to a specified number;
- f) provision for the person who may be appointed as proxy for a meeting;
- g) provision for notices for a meeting to supersede any previous notice that may have been given;
- h) provision for a meeting to be deferred; and
- i) any other measures that the Minister considers necessary or expedient.

The information contained in this FAQ is correct as of 21 May 2020

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